

2019 MAGC Conference Exhibitor/Vendor Letter
The Mill at MSU
600 Russell Street 39759
October 2nd, October 3rd & October 4th

Dear Vendors/Exhibitors,

The 2019 Mississippi Association for Gifted Children State Conference will be held on Wednesday October 2nd, Thursday October 3rd, and Friday October 4th, 2019 at **The Mill at MSU in Starkville, MS**. Vendor exhibit areas will be set up in the Grand Foyer (hall area between conference rooms) see floor plan at <http://themillatmsu.com/floorplans/#>. Each display booth is typically 10x10. The **cost** for one booth (includes one table) will be **\$250.00**. Additional booths (after purchasing the first one at \$250.00) are \$150.00. Extra tables in your booth provided by The Mill will be **\$125.00**. Tables are **6 feet long** **No outside tables are allowed per The Mill**. You may purchase more than one booth and the staff will combine to make a larger space. All display areas will include, banquet table and two chairs. **Electricity is available for everyone for an extra charge of \$25.00**. Name badges will be available upon request. **Please note that all exhibit displays must fit into one 10x10 space unless you purchase additional spaces.**

ALL vendor registrations will be handled via the website at www.magcgifted.org. The Vendor Form is currently live. **ALL payments will be taken via the website.**

MAGC is offering a wide variety of events this year including three full-day workshops Wednesday, October 2nd, a Creativity Event on Thursday, October 3rd and a Family Evening on Thursday, October 3rd from 4:00-6:00 p.m. Our first general session will be held on Thursday, October 3rd at 8:00 a.m., and break-out sessions will continue throughout the day until 5:00 p.m. The conference will continue Friday, October 4th from 8:00 a.m.-12:00 noon. Exhibits may be open to participants during all conference sessions and events. Please be reminded that this schedule of event is tentative and may change. Vendors/Exhibitors will be notified of any changes as soon as possible.

Vendors/Exhibitors may begin set up **on Tuesday October 1st between hours of 3:00-5:00 p.m. and 7:00 a.m. on Wednesday October 2nd.** (*Vendors that arrive first will have first choice for booth display area.*) Vendors can conduct business from 8:00 a.m.-4:00 p.m. starting on Wednesday. Exhibit hours are 8:00 am – 6:00 p.m. on Thursday due to the Family Evening event, and 8:00 am – 12:00 noon on Friday. **Note: The exhibit area must be cleared, and the hall area must be completely vacated by 1:00 p.m. on Friday per The Mill policy. Please plan accordingly and allow ample break down/clean-up time on Friday morning to adhere to this policy.**

If you plan to submit a proposal to present, you will need to submit a conference registration form. As a paid vendor, the conference registration and membership fees would both be waived. Proposal and registration forms, hotel accommodations, and all other conference information will be available online at www.magcgifted.org as soon as plans are finalized.

Thank you again for joining MAGC for another great conference!
Kelly Tipton/Vendor Coordinator, MAGC
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